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| **Business Case Questionnaire** |
| * What are the current state and history pertinent to the project request?
* Describe the project being requested
* Who and what are driving the need for this project and why?
* What are the objectives?
* What is the desired end result (future state)?
* What are the targeted benefits of the project? (i.e. financial, market, safety, quality, etc.). How will they be measured?
* What is the scope?
* What financial, human, or equipment resources will be needed?
* What is the desired implementation timing?
* Who will be the ultimate customers and users of this product, process, or system?
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